

Postal Address
1 Cutts Crescent
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MINUTES OF THE BOARD MEETING **HELD ON 25TH NOVEMBER 2025**

Before the meeting, Josie from Te Kawerau A Maki spoke to the Board about the Iwi's history, significant places and cultural connection, and the Treaty Settlement.

The meeting opened at 4.07pm.

1. OPENING

1.1 Karakia - All

2. ADMINISTRATION

2.1 Present - Cassey Prentice, James Hawkes, Fiona Callen, Sandy Cook, Rob McCarthy, Ryan Stillwell

2.2 Minutes - Kalene

2.3 Apologies - Nil

2.4 Confirmation of Previous Minutes

Resolved:

The minutes of the previous meeting (21st October 2025) are taken as read and confirmed as a true and accurate record.

Carried.

3. MATTERS ARISING

Task	Status	Responsibility
The grant application for Kapa Haka uniforms has been submitted.	Two application have been unsuccessful. Will reapply next year.	Fiona
CCTV System upgrade	The new outdoor Wi-Fi cameras have better image quality and cost-effectiveness over the old ones. Expanding this camera system to other areas is a consideration for 2026, as is hardwiring as batteries have to be recharged weekly.	Cassey Ryan
Painting on concrete	Obtain quotes and engage a professional contractor to paint court lines and playground graphics in 2026.	Cassey
Te Tiriti	Send out a short newsletter statement for the school community reaffirming the board's continued commitment to Te Tiriti-related practice (non-political, descriptive of current work)	Cassey

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International Students application	Complete remaining international student policies and submit the international students application by December 6.	Cassey
Paddling Pool Deck	Framing/build to be done over the summer.	James Wayne
2026 Draft Budget	The draft budget is approved, and the finalised budget will be presented in Term 1	Cassey

4. BUSINESS

4.1 Principal's Report

Resolved:

The Principal's Report is received, and information noted.

Carried.

4.2 Finance

Resolved:

The Board notes the financial report.

Carried

4.3 Banking Staffing

Resolved:

The information from the Banking Staffing Report is received and approved

Carried

4.4 Health and Safety

Resolved:

The Board notes the Health and Safety information

Carried

4.5 Commitment to Te Titiri

Resolved:

The Board takes a stand on this position and clarifies this with a statement for our community .

Carried

4.6 Teacher Aide Restructure

Resolved:

The Board notes and receives the updates in regards to the teacher aide restructure and authorises the release of the \$47,000 term deposit to cover the cost of the redundancy payment for teacher aide restructure.

Carried

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4.7 \$5,000 Property Grant

Resolved:

The Board approves the use of the \$5000 property grant for use on the grounds pool area and keeping the gardens upkeep.

Carried

5. GENERAL

5.1 Digital Resolutions

Pool Key

Resolved:

That the Ridgeview School Board approves the sale of pool keys to the community for the 2025–2026 summer period (10th November – 28th March), under the following conditions:

Keys are sold for \$80 plus a \$20 refundable bond upon key return.

A total of 10 keys will be issued on a first-come, first-served basis.

All users must comply with the pool lease agreement and terms and conditions.

Funds raised will contribute towards the purchase and maintenance of the pool security camera and associated costs (SIM card or wifi extender, data, and pool testing hours).

Carried

Teacher Aide Restructure

Resolved:

That the Board delegates authority to the Principal, Cassey Prentice to complete the teacher aide restructure process, including making final decisions regarding redeployment, confirming the disestablishment of one teacher aide position, and issuing redundancy notices in accordance with the Support Staff in Schools Collective Agreement and the process agreed by the Board.

Carried

2025 Cyclical Maintenance Plan

Resolved:

That the Ridgeview School Board approves the 2025 Cyclical Maintenance Plan.

Carried

Creditors – October 2025

Resolved:

That the Ridgeview School Board approves the Creditors for October 2025, for the amount of \$157375.83 incl.

Carried

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6. CLOSING

6.1 Karakia - All

Upcoming Meeting:

Tuesday 24th February 2026 at 3.30 pm

Meeting Closed:

5.15 pm

Signed:



Date:

17 Feb 2026

James Hawkes

Presiding Member – RidgeView School Board