

Postal Address
1 Cutts Crescent
Paremoremo
NORTH SHORE CITY
0632

Telephone 09 413 9808
Facsimile 09 413 9526
learn@ridgeview.school.nz
www.ridgeview.school.nz



RidgeView School

MINUTES OF THE BOARD OF TRUSTEES MEETING **HELD ON 9TH MARCH 2021**

Present: Rachael Kemball, Derek Morrow, Katrina Hart, Liz de Kort (by Video), Lisa McLachlan (by Video), Anna Boardman

Minutes: Kalene Meumann

Meeting opened at 6.00 pm.

1. OPENING

Karakia - All

2. ADMINISTRATION

2.1 Apologies – None

2.2 Confirmations of Previous Minutes

Resolved - The minutes of 9th February 2021 be taken as read and confirmed as a true and accurate record.

Liz / Derek

Carried

2.3 Board welcomed Anna Boardman

3. MATTERS ARISING

Task	Responsible	Due Date
Procedure for parents to test pool chemicals to be drawn up	Rachael	April 2021
Consult with Maori families to open conversation	Racheal	Rescheduled to April 2021
Discuss how our Board will align itself alongside the Tiriti o Waitangi requirements	BoT	Await MoE guidelines
Discuss how the Board wishes to delegate authority for physical restraint	BoT	Await MoE guidelines
Consult physical restraint guidelines when they become available	BoT	Await MoE guidelines
Review financial statement prior to it being submitted for the audit	Liz / Rachael	March 2021
Collate feedback from last years Principal's Report with this year's things to work on with Corin	Rachael	March 2021

Postal Address
 1 Cutts Crescent
 Paremoremo
 NORTH SHORE CITY
 0632

Telephone 09 413 9808
 Facsimile 09 413 9526
learn@ridgeview.school.nz
www.ridgeview.school.nz



RidgeView School

Query with Kirsty Ross (Education Advisor) how Strategic Plans are to be developed	Rachael	April 2021
e-mail Madiera from Watershed and advise that we are Project Managing the pool project	Rachael	April 2021
Financially, are there any variations on the budget?	Rachael	April 2021

4. BUSINESS

4.1 Principal's Report

Resolved – The Principal's Report is received, and information noted.

Liz / Katrina

Carried

4.2. Draft Financial Statements for 2020

Resolved – The Board has received the Draft Financial Statements for 2020.

Liz / Katrina

Carried

4.3 Strategic Goal Number 1

Resolved – The Board has received an update on Strategic Goal Number 1.

Liz / Katrina

Carried

4.4 Strategic Plan

Resolved – The Board approves an approach to developing the new strategic plan.

Liz / Katrina

Carried

4.5 Finance Report

Resolved – The Finance Report is received, and information noted.

Liz / Katrina

Carried

4.6 Financial Statement

Resolved – The Board approved that power be delegated to the Principal and Board Chair to approve the financial statement once received from the Auditor.

Liz / Lisa

Carried

5. GENERAL BUSINESS

5.1 Creditors

Resolved – that the Board approves the creditors for January for the amount of \$29843.29 including GST.

Liz / Derek

Carried

Resolved – that the Board approves the creditors for February for the amount of \$88568.01 including GST.

Liz / Derek

Carried

Postal Address
1 Cutts Crescent
Paremoremo
NORTH SHORE CITY
0632

Telephone 09 413 9808
Facsimile 09 413 9526
learn@ridgeview.school.nz
www.ridgeview.school.nz



RidgeView School

5.2 Disposal

Resolved – that the Board approves the disposal of resources in the resource room
Liz / Katrina **Carried**

Resolved – that the Board approves the disposal of 5 chrome books and some furniture from the Asset Register
Liz / Katrina **Carried**

5.3 Correspondence

Resolved – that the Board notes the election results.
Liz / Derek **Carried**

Resolved – that the Board approves the application for a grant for soccer club fees and uniform.
Liz / Anna **Carried**

Resolved – that the Board acknowledges the correspondence for February 2021.
Liz / Anna **Carried**

6. Closing

Karakia - All

Upcoming Meetings: Tuesday 13th April at 6 pm

Meeting Closed: 6.40 pm

Signed: _____

Date: _____



Liz de Kort
Chairperson – RidgeView School BoT