



TRUSTEE CODE OF CONDUCT

National Administration Guideline 5- Health & Safety

Background to Policy:

This policy is designed to give guidance in regards to the Ridgeview School Board of Trustees conduct.

Policy Statement:

The Board of Trustees will act in an ethical and respectful manner.

Every member of the Board will have access to the Code of Conduct and opportunities to discuss its expectations of their conduct.

Board business will be conducted in an ethical and respectful manner, in accordance with legislation and Board policy.

Policy Implementation:

As members of an effective governance team, each member of the board shall:

1. ensure the needs of all students and their achievement is paramount.
2. be loyal to the school and its mission.
3. maintain and understand the values and goals of the school.
4. protect the special character of the school.
5. publicly represent the school in a positive manner.
6. respect the integrity of the principal and staff.
7. observe the confidentiality of non-public information acquired in their role as a trustee and not disclose to any other person/s such information that might be harmful to the school.
8. be diligent and attend board meetings prepared for full and appropriate participation in decision making.
9. ensure that individual trustees do not act independently of the board's decisions.
10. speak with one voice through board policies and ensure that any disagreements with the board's stance are resolved within the board.
11. in the course of board meetings, disclose any interests in a transaction or decision where they, their family and/or partner, employer or close associate will receive a benefit or gain and leave the meeting for the duration of discussion and/or voting in relation to the matter.
12. recognise the lack of authority in any individual trustee or committee/working party of the board in any interaction with the principal or staff.
13. recognise that only the chair (working within the board's agreed chair role description or

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delegation) or a delegate working under written delegation can speak for the board.

14. continually self-monitor their individual performance as trustees against policies and any other current board evaluation tools.

15. be available to undertake appropriate professional development.

This policy is set for review within three years .

This policy will be reviewed as per the Board's Effectiveness Review Programme

Confirmed by the Board of Trustees on: 14 October 2019 (date)

The planned review date will be: 14 October 2022 (date)

Chairperson

Principal