

Postal Address
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RidgeView School

MINUTES OF THE BOARD OF TRUSTEES MEETING **HELD ON 8th FEBRUARY 2022**

Present: Rachael Kemball, Katrina Hart, Liz de Kort, Lisa McLachlan, Derek Morrow, Anna Boardman
Minutes: Kalene Meumann

Meeting opened at 6.00 pm.

1. OPENING

Karakia - All

2. ADMINISTRATION

2.1 Election of Board Chair

Resolved that Liz de Kort be selected as Presiding Member.

Derek / Katrina

Carried

2.2 Apologies – None

2.3 Trustee Code of Conduct – All members signed the Trustee Code of Conduct for 2022.

2.4 Declaration of Interest – Relevant members updated their declarations.

2.5 Confirmations of Previous Minutes

Resolved - The minutes of 6th December 2021 be taken as read and confirmed as a true and accurate record.

Liz / Lisa

Carried

3. MATTERS ARISING

Task	Responsible	Due Date
Discuss how our Board will align itself alongside the Tiriti o Waitangi requirements	BoT	Rachael to update over the holidays.
Discuss how the Board wishes to delegate authority for physical restraint	BoT	Await MoE guidelines
Consult physical restraint guidelines when they become available	BoT	Await MoE guidelines
Annual Cyclical Maintenance Plan	Liz	
Consult our insurer regarding the asbestos contamination and whether items in the shed can be decontaminated or if they need to be disposed of.	Derek	

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4. BUSINESS

4.1 Principal's Report

Resolved – The Principal's Report is received, and information noted.

Liz / Derek **Carried**

Resolved – The Board endorses Covid-19 (Omicron) Documentation and Plans.

Liz / Derek **Carried**

Resolved – The Board has completed the Planning Checklist issued by MoE.

Liz / Derek **Carried**

Resolved – The Progress and Achievement Data is received, and information noted.

Liz / Derek **Carried**

Resolved – The Analysis of Variance is received, and information noted.

Liz / Derek **Carried**

Resolved – The Strategic and Annual Plans are received and agreed upon.

Liz / Derek **Carried**

4.2 Creditors for December and January

Resolved – The Board approves the creditors for December 2021, for the amount of \$57,869.06 including GST, and for January 2022, for the amount of \$8,816.69 including GST.

Liz / Derek **Carried**

4.3 Library Books

Resolved – The Board approves the culling of 200 old library books.

Liz / Lisa **Carried**

5. GENERAL BUSINESS

5.1 Correspondance

Resolved – that the Board acknowledges the email from John Collins (dated 2nd Feb 2022).

Liz / Lisa **Carried**

6. Closing

Upcoming Meetings: Tuesday 8th March at 6 pm
Meeting Closed: 7.47 pm

Signed: _____

Date: _____

08/03/2022

Liz de Kort
Chairperson – RidgeView School BoT