

**Postal Address**  
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**RidgeView School**

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## **MINUTES OF THE BOARD MEETING** **HELD ON 14<sup>th</sup> JUNE 2022**

Present: Rachael Kemball, Katrina Hart, Liz de Kort, Derek Morrow, Lisa McLachlan  
Minutes: Kalene Meumann

Meeting opened at 6.00 pm.

### **1. OPENING**

**Karakia** - All

### **2. ADMINISTRATION**

#### **2.1 Apologies** – Anna Boardman

#### **2.2 Confirmations of Previous Minutes**

**Resolved** - The minutes of 10<sup>th</sup> May 2022 are taken as read and confirmed as a true and accurate record.

**Liz / Derek**

**Carried**

### **3. MATTERS ARISING**

Task	Responsible	Due Date
Discuss how our Board will align itself alongside the Tiriti o Waitangi requirements	BoT	Rachael to update over the holidays.
Discuss how the Board wishes to delegate authority for physical restraint	BoT	Await MoE guidelines
Consult physical restraint guidelines when they become available	BoT	Await MoE guidelines
Waiting for adjusted quote from painters to complete the external painting of the remainder of the school.	Rachael	Complete
Waiting for Kirsty Ross to advise who will be replacing Brent Wagner	Rachael	Complete

### **4. BUSINESS**

#### **4.1 Principal's Report**

**Resolved** – The Principal's Report is received, and information noted

**Liz / Lisa**

**Carried**

#### **4.2 Finance Report**

**Resolved** – The Financial Report as at the 10<sup>th</sup> May 2022 is received, and information noted.

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**Liz / Lisa**

**Carried**

Property was discussed. For the next 10 Year Property Plan, we need to provide the Ministry with an in-depth report of water and waste pipes to ensure they provide enough funds to carry out the replacement work. **Note**

Kirsten has updated the Cyclical Maintenance Plan. Rachael to update figures as we no longer require painting to the inside of the relocatable classrooms in 2023. **Rachael**

Grants were discussed. RK to follow up on the outcome of these. **Rachael**.

#### **4.3 Banking / Staffing**

**Resolved –** The Banking Staffing Report as at the 31<sup>st</sup> May 2022 is received, and the information noted.

**Liz / Lisa**

**Carried**

#### **4.4 Grants**

**Resolved –** The Board gives permission for the school to apply for a grant from Blue Sky Community Trust to purchase chromebooks.

**Liz / Lisa**

**Carried**

#### **4.5 EOTC Approval**

**Resolved –** The Board approves the Year 6 trip to the AJHS experience day on Thursday 30 June 2022.

**Liz / Lisa**

**Carried**

**Resolved –** The Board approves taking a small group to the Coatsville Cross-country on Thursday 16 June 2022 (Rain day – Friday 17 June).

**Liz / Lisa**

**Carried**

#### **4.6 Policies for Ratification**

**Resolved –** The Board approves the amended Bullying Prevention and Response Resolution Policy.

**Liz / Derek**

**Carried**

**Resolved –** The Board approves the amended Risk Management Policy.

**Liz / Lisa**

**Carried**

#### **4.6 Creditors for May**

**Resolved –** The Board approves the creditors for May 2022, for the amount of \$41,600.33 including GST.

**Liz / Katrina**

**Carried**

#### **5.0 Triennial Elections**

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While the MoE have approved the use of electronic voting for the elections, the Board members elected to proceed with a paper-based voting process.

## **6.0 In-Committee Sessions**

### **Correspondence**

**Resolved** – that the Board move into Committee at 6.40 pm  
**Liz / Lisa**

**Carried**

**Resolved** – that the Board move out of Committee at 7 pm  
**Liz / Lisa**

**Carried**

Meeting dates were discussed. KM to send out invites for the 18<sup>th</sup> October Board Meeting.

## **7.0 Closing**

Upcoming Meeting: Tuesday 9<sup>th</sup> August at 6 pm  
Meeting Closed: 7.00 pm

Signed: 

Date: 09/08/2022

**Liz de Kort**  
**Presiding Member – RidgeView School Board**