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RIDGEVIEW SCHOOL

MINUTES OF THE BOARD MEETING **HELD ON 24TH MARCH 2025**

Present: Liz de Kort, Cassey Prentice, James Hawkes, Fiona Callen, Derek Morrow

Minutes: Kalene Meumann

Meeting opened at 5.34 pm

1. OPENING

1.1 Karakia - All

2. ADMINISTRATION

2.1 Apologies – Sandy Cook

2.2 Confirmation of Previous Minutes

Resolved - The minutes of 24th February 2025 are taken as read and confirmed and are a true and accurate record

Carried

3. MATTERS ARISING

Task	Responsibility	Due Date
Use FORS Facebook page to advise future events / meetings. Fiona advised that we start a new group, as many parents previously on this site had since left. Fiona to find out who the admin is of that page and try to close it down if possible. Cassey to create a new page, and transfer as many people from the chat group over. Fiona suggested Cassey lead with calendar items.	Fiona Cassey	
A draft strategic priorities list to be drawn up.	Cassey	

4. ACTION ITEMS

Task	Responsibility
Advise community of Sandy's appointment to the board.	Cassey / Kalene
Delete the email Board address used by Liz as the Presiding Member	Cassey
Purchase a farewell gift for Daniel Kemball	Cassey
Investigate draft Presiding Member delegations and will share with the Board prior to the next board meeting.	James

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6.2 Establishment of Suspension Committee

Resolved - The Board establishes a Suspension Committee consisting of at least 2 from James Hawkes, Elizabeth de Kort and Fiona Callen, and delegates to this committee the power to act on the Boards behalf in student suspension cases.

Carried

6.3 Farewell / Thank You Gift

Resolved - The Board approves the purchase of a gift for Daniel, to the value of \$50.

Carried

CLOSING

7.1 Karakia - All

Upcoming Meeting:

Tuesday 13th May 2025 at 5.30 pm

Meeting Closed:

7.00 pm

Signed: _____

Date: _____

13/05/25

James Hawkes

Presiding Member – RidgeView School Board