

Postal Address
1 Cutts Crescent
Paremoremo
NORTH SHORE CITY
0632

Telephone 09 413 9808
Facsimile 09 413 9526
learn@ridgeview.school.nz
www.ridgeview.school.nz



MINUTES OF THE BOARD MEETING **HELD ON 25th MARCH 2024**

Present: Rachael Kemball, Katrina Hart, Liz de Kort, Derek Morrow, Anna Boardman, James Hawkes
Minutes: Kalene Meumann

Meeting opened at 6.02 pm.

1. OPENING

1.1 Karakia - All

2. ADMINISTRATION

2.1 Apologies – Nil

3. MATTERS ARISING

Task	Responsible	Due Date
Website needs to be brought up to date.	Rachael / Claire	Ongoing
Add action plan dates/cut offs to the Annual Implementation Plan according to terms.	Rachael	Ongoing

4. ACTION ITEMS

Task	Responsible
Kahui Ako Stewardship Role – is anyone interested in joining this group?	All

5. BUSINESS

5.1 Principal's Report

Resolved – The Principal's Report is received, and information noted
Liz / James **Carried**

5.2 Finance Report

Resolved – The Financial Report as at the 29th February 2024 is received, and information noted.
Liz / James **Carried**

5.3 Banking Staffing

Resolved – The Banking Staffing Report as at the 19th March 2024 is received, and information noted.

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	Liz / James	Carried
5.4 Health and Safety		
Resolved –	The Health and Safety information is received, and information noted.	
	Liz / James	Carried
5.5 Pub Charities Application		
Resolved –	The Board agrees that Fiona Callen may apply to Pub Charities for \$5466.19 to cover the cost of accommodation and activities for school camp.	
	Liz / James	Carried
5.6 Unbudgeted additional Expenditure		
Resolved –	The Board approves additional expenditure of \$20 825 to cover unbudgeted items of teacher aide and writing programme.	
	Liz / James	Carried
5.7 Statement of Variance - 2023		
Resolved –	The Board approves the Statement of Variance for 2023.	
	Liz / James	Carried
5.8 Principal's Professional Growth Cycle		
Resolved –	The Board receives the principal's Professional Growth Cycle report and approves the 2024 goals.	
	Liz / James	Carried
5.9 EOTC/Camp 2024		
Resolved –	The Board approves the EOTC planning and permission documents.	
	Liz / James	Carried
5.10 Approval for events		
Resolved –	The Board approves: <ul style="list-style-type: none">• Year 4, 5 and 6 to run around The Oval as part of the biathlon.• Life Education in week 8 Term 2• Teacher Only Day on Tuesday 4 June 2024	
	Liz / James	Carried
5.11 Creditors		
Resolved –	The Board approves the creditors for February 2024, for the amount of \$22,250.58 including GST.	
	Liz / Anna	Carried

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5.12 Schedule of Delegations

Resolved – The Board accepts the Schedule of Delegations for 2024.
Liz / Derek **Carried**

5.13 Cyclical Maintenance Plan

Resolved – The Board accepts the Cyclical Maintenance Plan.
Liz / James **Carried**

6.0 GENERAL BUSINESS

6.1 In-Committee Session

Resolved – That the Board moves into Committee at 6.44
Liz / Anna **Carried**

Resolved – That the Board moves out of Committee at 7.09
Liz / Katrina **Carried**

6.2 Correspondence

7.0 CLOSING

7.1 Karakia - All
Upcoming Meeting: Tuesday 14th May 2024 at 5.30 pm
Meeting Closed: 7.30 pm

Signed: 

Date: 14/05/2024

Liz de Kort
Presiding Member – RidgeView School Board